

**Volcano Cymbidium Acres Road Maintenance Corporation (VCARMC)  
Board of Directors Quarterly Meeting  
Thursday, July 7, 2016  
7:00 p.m.**

**Present: President, Mary Lee Knapstad, Vice President/Treasurer, Mike McKenney, Secretary, Sharon Moraes, Board of Directors, Joe Garza, Steve Geiger, Ron McIntosh, and Julie Williams.**

**Excused: Board of Director, Alan Holt**

**Treasurer's Report: Mike reported that we have a balance of \$11,551.00 in our checking account. He has received \$500 in pass due assessments, which will be deposited. Presently, VCARMC has received 69% in assessment fees. This brings us to a total balance of \$13,675.00. Attached is a copy of the 7/06/16 VCARMC Expense and Deposit Records received from Mike. Julie motioned to approve and accept the treasurer's report. Joe seconded the motion and the Board accepted the treasurer's report.**

**Minutes:**

**After the Minutes of April 7, 2016 were read, Joe made a motion to accept and approve them. Ron seconded the motion and the Board accepted them.**

**Old Business:**

**Road Maintenance Update:**

**Julie reported that Ke Koa Nui Road has pot holes in front of the Lotus Inn B & B, which need to be filled in. Also, when there is a lot of rain, flooding occurs, creating a swale in front of Betsy's driveway. Perhaps, something could be done to prevent this from happening.**

**Sharon reported that there are pot holes in front of the Volcano Village Lodge, a B & B located on Kawailehua Road. The pot holes keeps occurring due to the many small and large vehicles going in and out of the B & B. They need to be fixed too.**

**Other pot holes were sited on Olomea Road, one between Liko Lehua and Ke Koa Nui, and one between Liko Lehua and Kalaninauli.**

**The Blind Hill sign on Laukapu, near Liko Lehua Road, needs to be moved further away from the road. A longer post is being requested to replace the shorter one.**

**Roadside Poisoning – Residents that do not want to have roadside poisoning done in front of their place, will be instructed to put up do not poison signs on both ends of their lots.**

**Warren Gilbert submitted a copy of his Certificate of Liability Insurance to Mary Lee. He will begin road side mowing once his machinery gets back from the shop.**

**Coqui patrolling has resumed now that the warm weather has returned. Mary Lee's husband, Wayne, has been out every night catching them in our subdivision.**

**Cattle – A new cattle sign was placed on Wright Road, near the HELCO Substation. The cattle still roams up and down our subdivision, as well as the other roads in Volcano Village. No one has taken responsibility for them, and there are no branding marks on the cattle.**

**Kaleiwahea Subdivision – No updates**

**New Business:**

**New Board of Director: Both Mary Lee and Joe spoke to Scott about becoming a VCARMC Board of Director. Scott declined.**

**B & B's in Cymbidium Acres: Due to the increased numbers of vehicular usage in our subdivision, the deterioration of our roads also increased. It was duly noted and reported that the front of the Lotus Inn B & B and the Volcano Village Lodge continues to have pot holes and fills with water when it rains. The standing rain water may also present a health problem due to mosquitoes, their larvae, and the recent outbreaks of Dengue Fever. This could also become an issue with the possibility of Zika. After much discussion, the Board members decided that new road assessments needed to be taken into consideration regarding B & B's with more than two (2) units on their property. The new road assessments will also include properties that commercially use their property for special usages and events. Please note that due to the increased flow of traffic, VCARMC needed to purchase liability insurance.**

**VCARMC Annual Newsletter: Mike suggested that we clearly request that the TMK Numbers be written on both their checks and envelopes when mailing in their road maintenance assessment fees. The newsletter will include a ballot to approve the new road assessments. Both Mary Lee and Sharon will work on the newsletter. Once it is completed, it will be presented to the Board for approval. The newsletter must be sent out before the end of August. The assessment fees are due on September 30, 2016. Mike will be preparing the address labels, the purchase of more envelopes and stamps.**

**VCARMC Annual October Meeting: Mary Lee will check with Linda Ugalde as to when we may hold our October meeting. All Board members will be notified.**

**Adjournment: The meeting was adjourned at 8:35 p.m. after motions were made by Steve and Ron and accepted by the Board.**

**Respectfully submitted,**

A handwritten signature in cursive script that reads "Sharon Moraes".

**Sharon Moraes  
Secretary**