

**Volcano Cymbidium Acres Road Maintenance Corporation (VCARMC)
Board of Directors Quarterly Meeting
Thursday, July 13, 2017
7:00 pm.**

**Present: President, Mary Lee Knapstaad, Vice President/Treasurer, Mike McKenney,
Secretary, Sharon Moraes, Board of Directors, Alan Holt, Ron McIntosh, and Julie Williams**

Excused: Board of Director Joe Garza

Treasurer's Report: Mike reported that as of June 22, 2017 we have a balance of \$22,566.69 with American Savings Bank. On July 10, 2017, the following three checks were written to:

- 1) USPS Volcano Post Office for VCARMC's annual post office box renewal fee of \$52.00**
- 2) USPS Volcano Post Office for postage stamps (100) for the amount of \$49.00**
- 3) Office Max for envelopes in the amount of \$30.11**

The total balance in our checking account, as of July 10, 2017, is \$22,485.64. Please see the attached VCARMC Expense and ASB Deposit Records submitted by Mike. Julie motioned to accept the Treasurer's Report. Alan seconded the motion, and the Board accepted the report.

Secretary's Minutes: Ron motioned to have the VCARMC Quarterly Board Minutes of April 6, 2017 accepted. Julie moved to second the motion and the Board approved it.

Old Business:

- 1) Assessment Letters - Mary Lee told the Board that the assessment letters have been mailed. Alan, Julie, and Ron agreed to work together to answer letters to questions that may be forthcoming from owners. Those in arrears will have an opportunity to pay, before a lien is placed on their property.**
- 2) Liens – Mike suggested that we should call Attorney Al Konishi to find out what the procedures are on liens. At this time, Mary Lee asked Ron to reestablish communications with the escrow companies.**
- 3) Coqui - Julie stated that she is taking care of the coqui on her road, Ke Koa Nui. Mary Lee and Wayne have been out at nights taking care of coqui too in Cymbidium Acres. They have been educating residents about plants, especially bromeliads, which hold water, attracts lots of mosquitoes, and coqui. Unfortunately, some residents do not want to have coqui removed from their property. This coqui season has brought more of them to our subdivision.**

New Business:

- A) VCARMC Spreadsheets – Mike reported that he has been updating all current information on Cymbidium Acres owners. Spreadsheets of all the assessment properties are done by TMK, names of previous owners, when they owned property, and paid for it. Mike has color coded the**

following: **Blue - pass assessments, Pink – follow up, Yellow – foreclosure**

- B) Ron and Alan will follow up with the County on TMKs for addresses that we do not have.
- C) Mike sent a letter to Ms. Chao asking her if she owns the other lot. There is a possibility that the County has combined both lots into one. Presently, she owes \$950 for the other lot. Mike will wait for her response.
- D) Mary Lee and Sharon will work on a follow up assessment letter to be sent out in January.
- E) VCARMC Annual Newsletter 2017/Notice of Assessment for 2018 – Once corrections were made and approved by the Board, Sharon will have the newsletters printed at Office Max and mail them out.
- F) Mary Lee will call Kawika, from Triple K, to follow up on the filling of potholes and chip sealing of our roads. She will also contact Warren to do the road maintenance mowing of our roads.
- G) VCARMC Annual General Meeting – Sharon announced that our VCARMC Annual General Meeting will be held on Saturday, October 7, 2017, at 4:00 p.m., at the Cooper Center. Note, as a reminder, we must vacate the room before 6 pm. Mary Lee will call Linda Ugalde for the combination number to open the door.
- H) Notices of our meeting will be placed in both the September and October issues of the Volcano Community Association Newsletter.

Adjournment: Ron motioned that our meeting be adjourned at 9:00 p.m. Julie second the motion and the Board approved adjournment.

Respectfully submitted,


Sharon Moraes,
Secretary